

# **HINDUSTAN URVARAK & RASAYAN LIMITED**

(A JOINT VENTURE OF CIL, NTPC, IOCL, FCIL & HFCL)



## **SECTION – I**

### **NOTICE INVITING TENDER (NIT)**

**NAME OF PACKAGE: WORK OF CORPORATE EMAIL  
MESSAGING SERVICES FROM GOOGLE “ GOOGLE  
WORKSPACE ENTERPRISE-STANDARD” FOR ONE YEAR**

**NIT NO: HURL/HQ/CS256, DATED 27.10.2022**



- 1.0** HURL (Hindustan Urvarak & Rasayan Limited) invites on-line bids from eligible Bidders fulfilling the Qualifying Requirements / Pre-Qualification Criteria (PQC) under Two Bid system for aforesaid package.

**2.0 Brief Details**

Published Date	Refer CPP Portal
Bid Document Download / Sale Start Date	Refer CPP Portal
Bid submission Start Date	Refer CPP Portal
Last Date and Time for Bid submission	Refer CPP Portal
Technical Bid Opening Date & Time	Refer CPP Portal
Earnest Money Deposit (EMD) in INR	INR 2, 70, 000.00
Pre-Bid Conference Date & Time (if any)	Refer CPP Portal
Last Query Date	Refer CPP Portal
Reverse Auction	Shall be intimated later

- 3.0** EMD/Bid Security shall be submitted in a sealed envelope separately offline/online by the stipulated bid submission closing date and time at the address given below. Any bid without an acceptable Bid Security (if applicable) shall be treated as non-responsive by the employer and shall not be opened.

Sh. Vivek Tripathi  
Manager (C&M)  
Hindustan Urvarak & Rasayan Limited  
(A Joint Venture of CIL, NTPC, IOCL, FCIL & HFCL)  
Core-3, 9th Floor, SCOPE Minar,  
Laxmi Nagar District Centre, New Delhi-110092.

- 4.0** MSE bidders are exempted from submission of EMD as per provisions in the Tender Documents.

MSE bidders seeking benefits of MSE as specified in the Tender Documents, must submit Attested/Self attested copy of Registration certificates (as mentioned in clause 4.0 of ITB) failing which no benefit of MSE shall be extended.

- 5.0** A complete set of Bidding Documents may be downloaded by any interested from the e-tendering Site (<https://eprocure.gov.in/eprocure/app>).

Bidder who has downloaded the tender from the Central Public Procurement Portal (CPPP) website <https://eprocure.gov.in/eprocure/app>, shall not tamper/modify the tender document/form including downloaded price bid template in any manner. In case the same is found to be tampered/modified in any manner, bid will be completely rejected and EMD would be forfeited and Bidder is liable to be banned from doing business with HURL for a period of two years.



Intending Bidders are advised to visit CPPP website <https://eprocure.gov.in/eprocure/app> regularly till closing date of submission of tender for any corrigendum / addendum/ amendment.

Not more than one tender shall be submitted by one bidder/ bidder(s) having business relationship. Under no circumstance will father and his son(s) or other close relations who have business relationship with one another (i.e., when one or more partner(s)/director(s) are common) be allowed to tender for the same contract as separate competitors. A breach of this condition will render the tenders of both parties liable to rejection.

## **6.0 Qualifying Requirements / Pre-Qualification Criteria (PQC)**

Following are the Qualifying Requirements / Pre-Qualification Criteria (PQC) for the subject package (Documents to be submitted at the time of bidding):

- A. OEM Authorization: Bidder shall possess valid authorization for Google cloud-based services as on the date of techno-commercial bid opening.
- B. Past Project Experience (Technical): Bidders should have handled at least 1000 distinct Google Workspace/G Suite Enterprise Standard user accounts in the public or private sector, during the last 3 year as on the date of techno-commercial bid opening. It can be either single or multiple Work Orders.
- C. Past Project Experience (Financial): The bidder should have executed contract(s)/work orders for Google Workspace/G Suite Enterprise Standard during the preceding seven (07) years reckoned as on the date of Techno-commercial bid opening as per the following:
  - a) One work-order with executed value not less than ₹1.08 Crore (Rupees One Crore Eight Lakhs).

OR

- b) Two work-orders, each with executed value not less than ₹ 67.50 Lakhs (Rupees Sixty Seven Lakhs Fifty Thousand Only).

OR

- c) Three work-orders, each with executed value not less than ₹54 Lacs (Rupees Fifty-Four Lakhs).

- D. The minimum Average annual turnover of the bidder during preceding three (03) financial years prior to the date of opening bid should not be less than ₹ 40.50 Lakhs (Rupees Forty Lakh Fifty Thousand Only).

**7.0** Bids will be opened as per date/time as mentioned on the Date specified above or on the date specified on the e-tendering portal. The date of Price-Bid opening will be intimated later on the e-tendering portal.

**8.0** HURL shall not be responsible for any postal /courier delay for submission of EMD and/or other original documents, if applicable.



- 9.0** HURL reserves the right to reject any or all bids or cancel/withdraw the NIT for the subject package without assigning any reason whatsoever and in such case no bidder/intending bidder shall have any claim arising out of such action.
- 10.0** Bids shall be digitally signed and uploaded by someone legally authorized and competent on behalf of his firm / company i.e., Bidder and relevant documents w.r.t. the same to be uploaded along with the bid by the bidders. The Power of Attorney (on stamp paper duly notarized) of such person needs to be furnished along with bid.

**11.0 Address for Communication.**

Sh. Vivek Tripathi Manager (C&M) <b>Hindustan Urvarak &amp; Rasayan Limited</b> (A Joint Venture of CIL, NTPC, IOCL, FCIL & HFCL) Core-3, 9th Floor, SCOPE Minar, Laxmi Nagar District Centre, New Delhi-110092. <b>EPBAX No:</b> 011-2250 2267/ 2268 <b>Email:</b> neerajlodhi@hurl.net.in	Sh. Sandipan Banerjee Asst. Manager (C&M) <b>Hindustan Urvarak &amp; Rasayan Limited</b> (A Joint Venture of CIL, NTPC, IOCL, FCIL & HFCL) Core-3, 9th Floor, SCOPE Minar, Laxmi Nagar District Centre, New Delhi-110092. <b>EPBAX No:</b> 011-2250 2267/ 2268 <b>Email:</b> sandipanbanerjee@hurl.net.in
---	---